



Admission Procedures of Self-financing Undergraduate Programmes (Year-1 Entry) ^{1, 2, 3}

(This factsheet is updated as of 5 July 2021. Please refer to the latest announcement on [HSUHK website](#).)

(A) Conditional Offer Holders

<p>21 July 2021 (Wed) Before 4:00pm</p>	<ol style="list-style-type: none"> 1. Claim conditional offer or make request for reconsideration via <u>HSUHK Undergraduate Application System (UAS)</u>; 2. Upload the Result Notice of HKDSE Examination and insert the results; 3. Upon verification of the fulfilment of conditional offer criteria, successful candidates will be notified via email and SMS of downloading admission offer letter, Important Notes to New Students, NMTSS Application Procedures, etc. in the UAS.
<p>26 July 2021 (Mon) Before 12:00nn</p>	<ol style="list-style-type: none"> 4. Follow the payment instructions as stated on the debit note and pay the enrolment deposit of HK\$5,000 to accept the offer. ^

1. Claim Conditional Offer / Make Request for Reconsideration (Before 4:00pm on 21 July 2021)

Fulfil conditional offer criteria

Click “**Claim Conditional Offer**” under “Progress” tag via [HSUHK Undergraduate Application System](#).

Fail to fulfil conditional offer criteria

Click “**Request Reconsideration**” under “Progress” tag via [HSUHK Undergraduate Application System](#).

Successful candidates will receive email and SMS notifications in due course.

The screenshot shows the UAS interface with the 'Progress' tab selected. A table displays application details for a student. The 'Conditional Offer' column contains the text: "Congratulations! You have a conditional offer from this programme. [Click to view offer] Claim Conditional Offer Request Reconsideration". A red box highlights the 'Claim Conditional Offer' button, and a red arrow points to it from the right. Another red box highlights the 'Progress' tab at the top, with a red arrow pointing to it from the right.



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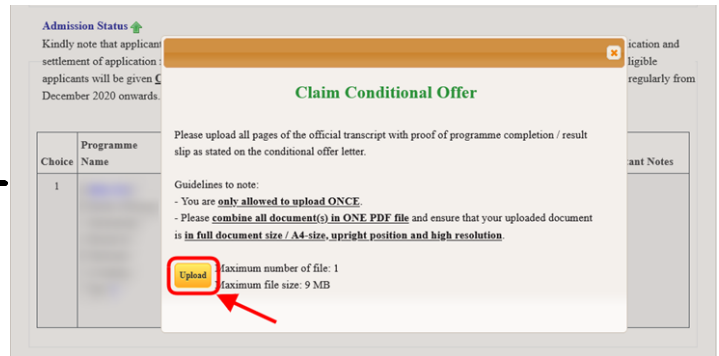
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(A) Conditional Offer Holders (Con't)

2. Upload Examination Result Notice (Before 4:00pm on 21 July 2021)

Please follow the instructions and click **“Upload”** to upload the required documents, including **the Result Notice of HKDSE Examination**. Please make sure the documents should (be):

1. clearly show the applicant’s name and results of all subjects;
2. in A4-size;
3. in Adobe PDF format.

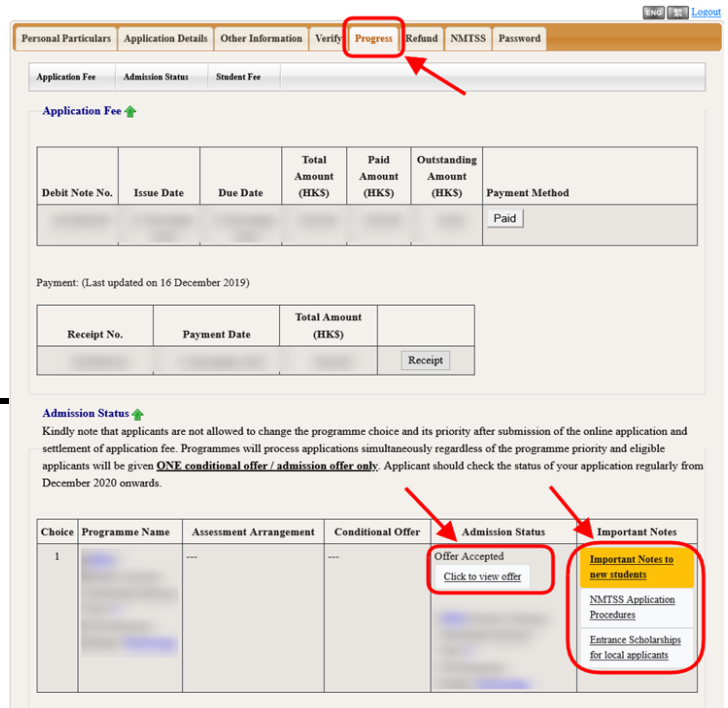


3. Download Admission Offer Letter

Upon verification of your fulfilment of conditional offer criteria, email and SMS will be sent to you to download the admission offer letter, Important Notes to New Students, NMTSS Application Procedures, etc, by clicking:

- **Click to view offer**
- **Important Notes to New Students**
- **NMTSS Application Procedures**

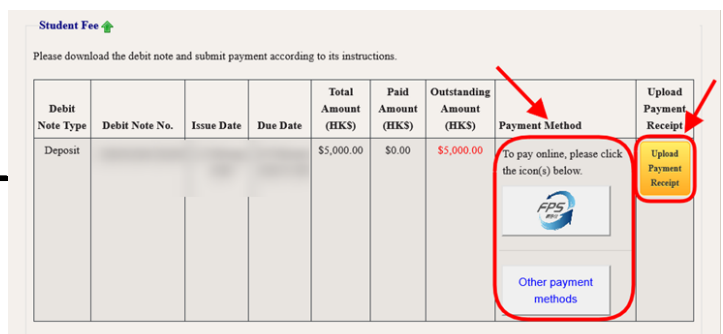
Applicants who failed to meet the conditional offer criteria can follow the above download procedures once received email and SMS for successful admission.



4. Pay Enrolment Deposit^ (Before 12:00nn on 26 July 2021)

You may click **“Other payment methods”** under the **“Student Fee”** section to download the debit note.

Please follow the instructions as stated on the debit note, settle the deposit payment (HK\$5,000) ^ and upload the payment receipt on or before the stipulated due date.





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(B) Applicants via E-APP/HSUHK Undergraduate Application System (C) New Applicants

21 July 2021 (Wed) to 24 July 2021 (Sat)	<ol style="list-style-type: none"> 1. Submit new application and/or the HKDSE examination result notice at HSUHK Campus IN PERSON; 2. Pay the application fee of HK\$100 per programme for new applicants; 3. Eligible applicants who did not complete the assessment before will be invited for the on-site written test and/or interview (if required); 4. On-site Main Round offers, Important Notes to New Students, NMTSS Application Procedures, etc. will be given to successful candidates.
26 July 2021 (Mon) Before 12:00nn	5. Follow the payment instructions as stated on the debit note and pay the enrolment deposit of HK\$5,000 to accept the offer. [^]
26 July 2021 (Mon) onwards (Until all admission quotas have been filled)	Applicants may receive Clearing Round offers after the announcement of Main Round offer results. Applicants may submit new applications and HKDSE examination result notice via HSUHK Undergraduate Application System (UAS) or at HSUHK Campus.

Application Checklist

Please bring along the items below to complete the admission application at HSUHK Campus IN PERSON:

1. Original and photocopy of identification document, e.g. Hong Kong Identity Card;
2. Original and photocopy of public examination result slips,
e.g. Result Notice or SMS message of HKDSE Examination Result;
3. Original and photocopy of school reports of Secondary 5 - 6;
4. HK\$100 (per programme) to settle the application fee preferably in cash;
5. HK\$5,000 to settle the enrolment deposit in cash or by cheque (Main round offer holders can choose to pay on site or pay before the stipulated due date as stated on the debit note);
6. Stationery.

Opening Hours of HSUHK Campus

Address	The Hang Seng University of Hong Kong, Hang Shin Link, Siu Lek Yuen, Shatin, N.T., Hong Kong	
Opening Period	21 July 2021 - 31 August 2021, or until all admission quotas have been filled	
Opening Hours	Mon - Fri	9:00am - 12:00nn, 2:00pm - 4:00pm
	Sat	9:00am - 12:00nn (24 July 2021 ONLY)
	Sun and Public Holidays	Closed
Precautionary Measures	All visitors should check the body temperature, wear face masks and complete the health declaration form before entering the HSUHK campus.	

^ Refund Procedures of Enrolment Deposit (HK\$5,000) for Local Applicants



Eligibility ⁴

Under normal circumstances, the enrolment deposit is non-refundable and non-transferable.

Enrolment deposit refund is only applicable to the following situations:

1. Year-1 admittee of HSUHK undergraduate programme in 2021 entry and settled the enrolment deposit; AND
2. Accepted Year-1 offer of the following programme via JUPAS and settled the acceptance fee:
 - 2.1 **UGC-funded** undergraduate programme; OR
 - 2.2 Undergraduate programme subsidized under **Study Subsidy Scheme for Designated Professions / Sectors (SSSDP)**

Online Refund Application

1. Refund applications can be submitted starting from 12 August 2021 via **HSUHK Undergraduate Application System**.
2. Details will be listed in the “Important Notes to New Students” which will be given with admission offer letter, and can be downloaded via **HSUHK Undergraduate Application System**.
3. Refund applications will only be processed upon receipt of the completed application AND supporting documents.
4. Refund applications should be submitted on or before the deadlines below; Late applications WILL NOT be processed:
 - 4.1 JUPAS Main Round offer-----12:00nn, 16 August 2021
 - 4.2 JUPAS Rechecking / Remarking Round offer -----12:00nn, 30 August 2021
 - 4.3 JUPAS Clearing Round offer-----12:00nn, 1 September 2021
5. The refund will be the enrolment deposit of HK\$5,000 less an administrative fee of HK\$500.

General Information

Undergraduate Application System	: https://registration.hsu.edu.hk/oap2021s1/index.php
Admission Portal	: https://admissionportal.hsu.edu.hk/
Email	: ugadmission@hsu.edu.hk (You are strongly recommended to contact us by e-mail)
Telephone	: (852) 3963 5555



Undergraduate
Application System



Admission Portal

1. The admission procedures stated in this factsheet are applicable to:
 - 1.1 Local applicants possessing HKDSE qualification; or
 - 1.2 Local applicants possessing non-HKDSE qualifications, e.g. IBDP, GCE A-Level, SAT etc.
2. The dates and arrangement mentioned in this factsheet are subject to change. Please refer to the latest announcement on HSUHK website.
3. Please complete the online application and upload the Result Notice of HKDSE Examination to HSUHK Undergraduate Application System as soon as possible for further processing in case that you are not able to come to HSUHK in person.
4. Undergraduate programmes offered by The Open University of Hong Kong, Hong Kong Shue Yan University, etc. are self-financing programmes which are not eligible for refund. Please visit www.ipass.gov.hk for details.